

412 Farrell St., Suite 300
South Burlington, VT 05403
(802)863-5625



E-mail: home@sover.net
Website: HomeShareVermont.org
Fax: (802)651-0881

Dear Friend:

Welcome to HomeShare Vermont. Thank you for your interest in our programs. We look forward to working with you!

The enclosed brochure tells you a little more about the program and how it works. HomeShare Vermont is a United Way member agency and has been serving people for over twenty five years. We have successfully matched thousands of people in our Homesharing and Caregiving programs.

Also enclosed are an application, reference sheet, and information about our service fees. Please complete the application and reference sheet, and return them to us along with your \$30 application fee. Once we receive these completed forms, we will call you to schedule your personal interview, which will allow us to get to know you better, so we can find just the right person for you.

Please bring two forms of identification to the interview, one of which should be a government issued photo ID (driver's license, passport, etc). Also at the interview, applicants are required to sign release forms permitting us to do criminal background and abuse registry checks.

If you have concerns or difficulties with the application you can call us to schedule an appointment and we can help you complete the application.

Thank you again for your interest in HomeShare Vermont. We look forward to meeting you! If you have any questions or concerns, please feel free to call us at 863-5625, e-mail us at home@sover.net or visit our website at www.HomeShareVermont.org.

Sincerely,

Kirby Dunn
Executive Director



412 Farrell Street, Ste 300
So. Burlington, VT 05403

I SEEK HOUSING

For office use only		
Date application rec'd:	___/___/___	
Ref. sheet rec'd:	___	Fee rec'd: ___

For each individual looking for housing we need a separate application.

How did you hear about HomeShare Vermont? _____

Have you had any past association with HomeShare Vermont? Y / N

FULL NAME: _____	OTHER NAMES USED: _____		
MAILING ADDRESS: _____			
	City	State	Zip Code
COUNTY: _____			
E-MAIL: _____			
HOME PHONE: _____		WORK PHONE: _____	
SEX: F / M	DOB: ___/___/___	AGE: ___	CELL PHONE: _____

EMPLOYMENT HISTORY:			
Current:	<input type="checkbox"/> Full-time	<input type="checkbox"/> Part-time	<input type="checkbox"/> Retired
	<input type="checkbox"/> Unemployed	<input type="checkbox"/> Student	<input type="checkbox"/> Other
If employed, please list employers			
Most Recent employer: _____			<input type="checkbox"/> Self-employed
Position/ Title	Address _____		
<input type="checkbox"/> Part-time	<input type="checkbox"/> Full-time	Dates employed ___/___/___ to ___/___/___	
Previous employer: _____			<input type="checkbox"/> Self-employed
Position/ Title:	Address _____		
<input type="checkbox"/> Part-time	<input type="checkbox"/> Full-time	Dates employed ___/___/___ to ___/___/___	

HOUSING SITUATION:			
Current housing situation: <input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other If other, please explain: _____			
How long at current address? ___/___ to ___/___			
Landlord's Name (If Applicable): _____		Landlord's Phone: _____	
Last housing situation: <input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other			
How long at this address? ___/___ to ___/___			
Address: _____		City State Zip Code	
Landlord's Name: _____		Landlord's Phone: _____	
Next to last housing: <input type="checkbox"/> Rent <input type="checkbox"/> Own <input type="checkbox"/> Other			
How long at this address? ___/___ to ___/___			
Address: _____		City State Zip Code	
Landlord's Name: _____		Landlord's Phone: _____	



Please turn page over

Have you lived outside of Vermont for any period during the past ten years? Y / N

Where/When? _____

Have you ever been convicted of a crime? Y / N

Are criminal charges pending against you? Y / N

Do you have any motor vehicle violations? Y / N

Have you been evicted from a residential unit in the last 5 years? Y / N

If you have answered YES on any of the above, please provide details on a separate piece of paper.

Do you have a specific location preference? Y / N

Greater Burlington Area _____ Rural Chittenden County _____

Addison County _____ Grand Isle County _____

I will only consider these towns: _____

PLEASE CHECK ALL THAT MAY APPLY TO YOU:

- I have a car I take the bus
- Will you live with a MALE FEMALE
- Do you smoke? Y / N Will you live with a smoker? Y / N
- How many pets do you have? _____ What kind(s)? _____
- Will you accept living with someone who has pets? Y / N
- Maximum hours of service you can provide each week: _____hrs/week _____not sure
- What is the maximum rent you would pay? \$_____ /month

What is your annual household income? _____ # of people in the household, seeking housing: _____

I hereby acknowledge that all the information I have given in this application is true and complete to the best of my knowledge and belief. I authorize HomeShare Vermont to check references and to verify any information in this application. I understand that providing any false or misleading information will make me ineligible for the services of HomeShare Vermont.

Applicant Signature: _____ Date: _____

For reporting and statistical purposes, our funders require that we ask for the following information. This information will help determine that HomeShare Vermont does not discriminate in its services.

Ethnicity (Check more than one if applicable):

- White American Indian/Alaskan Native Asian
 Black /African American Native Hawaiian/Pacific Islander Hispanic

Do you have a disability? Y / N

PLEASE INCLUDE THE FOLLOWING WITH YOUR APPLICATION.
If any of these items are missing, your application will be considered incomplete

COMPLETED REFERENCE SHEET (SEE ATTACHED)
 \$30 APPLICATION FEE
 RESUME (if Available)



Fees

HomeShare Vermont is a small, independent non-profit agency. We rely heavily on charitable giving from individuals, corporations, foundations and government to provide our homesharing and caregiving services. We also rely on fees from people who use our services to help pay for those services. Our fees only cover a portion of the actual cost of our services.

Application Fee: \$30 payable with the written application for all customers

Match Fee: payable at the time the match agreement is signed

The match fee only applies to customers for whom we are successful in finding a compatible match, and is due at the end of the trial period when the match agreement is signed or within two weeks of the start of the match. The match fee is based on a sliding scale according to gross annual income. We will provide you a bill when your match fee is due.

If your Income is:	Your Match Fee will be:
Less than \$15,000	\$ 60
\$15,000-\$25,000	\$ 95
\$26,000-\$40,000	\$175
\$41,000-\$55,000	\$250
\$56,000-\$75,000	\$400
\$75,000+	\$500

NOTE: In order to encourage more people to provide hourly care, all hourly caregivers will only pay a match fee of \$25 per match.

All fees are non-refundable. If your match should end unexpectedly within the first three months, your paid match fee will be credited in full toward your next match.

If fees are a hardship, payment plans can be arranged. Please contact a HomeShare staff person to discuss this.

HomeShare Vermont – HOMESHARING REFERENCES

Applicant _____ Date _____

- All references should be people who have known you at least 1 year. Together, the references should cover a span of at least 5 years to the present.
- If you are providing a home to share, you may use family members and/or neighbors as references.
- If you are seeking housing, we require references from past or present roommates, employers or co-workers. Family members, friends or romantic partners are not adequate references if you are a home seeker.

It is essential that you notify your references that HomeShare Vermont will be calling them. Please realize that if you have trouble reaching them, we will also have the same trouble, and your application will be delayed.

* * *

1. Reference Name _____

Phone Numbers: Day _____ Night _____

Address _____

How long have they known you? _____

How do they know you? _____

* * *

2. Reference Name _____

Phone Numbers: Day _____ Night _____

Address _____

How long have they known you? _____

How do they know you? _____

* * *

3. Reference Name _____

Phone Numbers: Day _____ Night _____

Address _____

How long have they known you? _____

How do they know you? _____

(Please return this with your application)